

ADMINISTRATIVE COUNCIL

Meeting Minutes

November 14, 2017

Present: Fr. Mark Bentz, Jeff Ross, Charlie Burnham, Don Nau, Steve Killgore, Louie Liberante, Ken Mischel, Ferdinando Montes. Absent: Christine Beldner, Suzanne Graf

- I. Meeting called to order by Fr. Mark
- II. Don Nau motioned to accept minutes from October meeting. Motion seconded and approved by Council
- III. Stewardship Review
 - We received 11 new responses, bringing our total to 142. There were -0- responses from the Spanish community
 - Total monthly pledge is now \$18,473.45
 - eGiving- 21 households set-up monthly = \$3405/mo; 9 households set-up for weekly giving = \$245/week or \$1061/mo; average of eGiving is \$148.86/mo
- IV. Next Phase Roll-out
 - Financial slip sheet needs to be translated into Spanish
 - Outbound phone calls are needed
 - Charlie and Christine to work on call script
 - All Admin Council members agreed to participate
 - Will need to recruit others to help, including Spanish parishioners and youth
 - Targeting 1st week of December to make calls
 - Agreed that calls will take place in the evening, most likely Tues, Wed, Thurs as best days
- V. Capital Expenditure Plan Update
 - Tabled for now due to Brian's absence
- VI. Review of Financials

- Making some progress on offertory, but still not where we need to be

VII. Staff Update

- Fr. Mark announced Christine's impending departure with her family's move to El Paso
- Fr. Mark and Christine to work on replacement candidates and develop transition plan for Spring, 2018

VIII. Fr. Mark offered a closing prayer and adjourned the meeting

Next Meeting: January 16, 2018